

VILLAGE OF FALL RIVER
BOARD MEETING
Wednesday, June 13, 2018 ~ 6:00 PM
MINUTES

President Slotten called the meeting to order.

Trustees present: Ninmann, Gould, Robbins, Miller and Birr. Absent: Pawlisch.

Village representatives: Marie Abegglen (C-T), Craig Schultz (DPW), Kory Anderson (GEC), Ron Kennedy (Police Committee), Brent Van Gysel (PD)

Guests: Karl Green, Brent Van Gysel, Randy Frank

Approve Agenda – A MOTION WAS MADE BY Trustee Miller and second by Trustee Ninmann to approve the agenda. All Members present – aye – motion carried.

ENGINEERING/ATTORNEY/FINANCIAL ADVISOR

Carl Benck, Fieldstone Subdivision Preliminary Plat – Carl Benck has revised his initial plan from 14 lots down to 5 lots. This subdivision is just outside Village limits on Cty Hwy D. He has withdrawn his request to annex into the Village. The Plan Commission has reviewed and recommends approval of the Preliminary Plat. A MOTION WAS MADE BY Trustee Birr and second by Trustee Ninmann to approve the Preliminary Plat for Fieldstone Subdivision. All Members present – aye – motion carried.

Whispering Prairie Subdivision Final Plat – Kory has worked with the developer's surveyor to update the final plat. He is recommending approval contingent upon the State Plat Review by WI DOA. Other documents are being reviewed by Kory and Attorney Jesse Spankowski as required as part of the preliminary plat submittal. A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Birr to approve the final plat for Whispering Prairie subdivision contingent upon the WI Dept of Administration State Plat Review and approval. All Members present – aye -motion carried. The other documents will be brought in for signatures when ready.

Pay Request #2 Forest Landscaping Construction – A MOTION WAS MADE BY Trustee Robbins and second by Trustee Ninmann to approve Pay Request #2 for Forest Landscaping Contractors for \$103,695.50. Roll call was taken with all Members present – yes – motion carried.

North Main Street Updates – It was hoped that the County would move in to finish the paving. Forest is working on restoration. The sidewalk along the Meadows has a very steep embankment. The street was lowered but not enough to make a difference in the embankment. Different ideas were discussed. Building up the embankment with large boulders just like the sidewalk on the other side. Installing a railing or fence. It was decided to have our contractor finish the restoration as planned with seeding and lawn. The Board will look at it after that for other possible options. President Slotten will contact Mark Schmitt Landscaping for an estimate for a rock wall along the sidewalk on N. Main St.

There are two bids for the walking path from Main Street down to Community Drive. Forest Landscaping Contractors \$12,250 and Mark Schmitt Landscaping - \$5,250. This is for approximately 350 square feet of wall. A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Birr to approve the bid from Mark Schmitt Landscaping for the retaining wall along the walking path at \$5,250. All Members present – aye - motion carried.

Adopt Columbus Sewer Ordinance Amendment 738-18 and Be adopted as an Amendment to Village Ordinance 9-2-6(f)(4)(a) A MOTION WAS MADE BY Trustee Miller to adopt the Ordinance. Motion failed for lack of a second. The Ordinance should be reviewed and compared to our existing ordinance. We may not need to adopt the whole ordinance. A MOTION WAS MADE BY Trustee Birr and second by Trustee Ninmann to table the Sewer Ordinance until next month. All Members present – aye – motion carried.

Resolution 18 0613 – A Resolution Adopting Policies for the Fall River Planning Commission – A MOTION WAS MADE BY Trustee Miller and second by Trustee Birr to adopt Resolution 18 0613 to adopt policies for the Planning Commission as presented. Roll call vote was taken with all Members present – yes – motion carried.

PUBLIC INPUT – Randy Frank asked to speak to the Board. He heard the discussion about the situation on N Main St. He has helped other communities with this. He suggests a looping type fence with ground cover. He has applied for a liquor license. He owes 3 years of back taxes. He is interested in starting a

tavern/coffee shop. Just a beer license would not be feasible. The tavern league has told him a license could be approved with contingencies. He doesn't want to stick money into fixing the structure if he cannot get a license.

PUBLIC WORKS

CMAR Resolution #18 0613 – The CMAR has an A rating. A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Robbins to approve the CMAR Resolution 18 0613(2). Roll call vote was taken with all Members present – aye – motion carried.

FR Water Utility Does Not Qualify for a 3% Rate Increase – The Fall River Utility did not qualify for the 3% Simplified Rate Increase by the PSC.

Recycling Center Solutions – A MOTION WAS MADE BY Trustee Miller and second by Trustee Robbins to eliminate the Recycling Center on Vita Plus Drive. All Members present – aye - motion carried.

GLS Contract – GLS does the locating along the sewer route into Columbus. The contract expired May 1, 2018. Rates have gone up from last year. A MOTION WAS MADE BY Trustee Miller and second by Trustee Ninmann to approve the GLS contract for 2018-2019. All Members present – aye – motion carried.

Julius Weisensel Hourly Pay Increase – Received Water Certification – Julius passed his water exam on the first try. A MOTION WAS MADE BY Trustee Miller and second by Trustee Birr to approve the \$.50 per hour increase for Julius Weisensel on his next pay check. All Members present – aye – motion carried.

The street lights that were removed from Nature's Trail are behind the garage and the new ones have been installed by Alliant. It will be discussed what to do with the old lights at the next meeting.

Trustee Ninmann asked about sidewalk inspections. Craig is busy dealing with Charter Communications. DPW just got sewers flushed. Lots of mowing right now. Craig is working on contacting property owners in Nature's Place for mowing due to a complaint received.

POLICE DEPARTMENT

Ron Kennedy, Police Committee – Direction for hiring process – Ron Kennedy is chairman for the Police Committee. They met last week Monday at the Village Hall to discuss a plan for the hiring of a fulltime officer. The Village Board should describe the position, hours and benefits. The Committee would interview candidates and make a recommendation to the Board. Should they look within before posting the position? The Board would like the position posted externally for 2 weeks. The wage range is \$21 - \$26/hour. A two-year degree and Police Academy completion. Benefits are the same as all other employees – health insurance, WI Retirement. A benefit package will be put together. There should be a probation period. 40 hours per week. Typical shift is second, 3 PM – 11 PM. Many newer officers are interested in specialized training. The Clerk requested that she be notified before the committee meeting so that it can be posted as a committee meeting and closed session if necessary for interviews.

The monthly report was handed out. The department has been swamped. They are short staffed. Chief Van Gysel was thanked for wearing plain clothes and arriving at his development site in his personal vehicle for the Whispering Prairie pre-construction conference. He noted that he did not include that time on his payroll timesheet.

Bartender licenses were taken care of at this time. A MOTION WAS MADE BY Trustee Birr and second by Trustee Miller to deny the application from Breanna Moeller. Roll call vote was taken with all Members present – yes – motion carried. A MOTION WAS MADE BY Trustee Birr and second by Trustee Miller to approve the remaining applications on file. Roll call was taken with all Members present – aye - motion carried.

OLD BUSINESS

Reminder: Clean-Up Saturday, June 16th from 9 AM to Noon

NEW BUSINESS

Concert In The Park Proceeds and donation to FRHS Band and Park Fund – Proceeds from the concert were just over \$500.00. A MOTION WAS MADE BY Trustee Miller and second by Trustee Ninmann to send \$250.00 to the FRHS for a contribution to the band. All Members present – aye –

motion carried. A MOTION WAS MADE BY Trustee Miller and second by Trustee Gould to transfer the other \$250.00 to the Park Fund. All Members present – aye -motion carried.

Liquor License Applications on file – A MOTION WAS MADE BY Trustee Miller and second by Trustee Gould to deny the application from Randy Frank for a Class B Combo license due to unpaid taxes. Roll call vote was taken with all Members present – yes – motion carried. Mr. Frank can re-apply when he is eligible. A MOTION WAS MADE BY Trustee Birr and second by Trustee Miller to approve all the remaining applications on file. Roll call vote was taken with all Members present – yes – motion carried.

~~Bartender Applications on file~~

Auditor – Direction of audits for upcoming years – The USDA no longer requires a full audit. Our auditor provided an option for this year if we do not want to continue with the full audit. No action was taken to change and the audit for 2017 will continue. If considering for future it will be put in the budget.

Fall River Pirates Sporting Events Program Ad – A MOTION WAS MADE BY Trustee Birr and second by Trustee Ninmann to approve the \$40 program ad. Members Ninmann, Gould, Miller, Birr and Sloten – yes , Robbins – no – motion carried.

MINUTES, BILLS, FINANCIAL REPORT

Minutes from 05/09/18 – A MOTION WAS MADE BY Trustee Miller and second by Trustee Birr to approve the minutes as presented. All Members present – aye – motion carried.

Bills for Payment – A MOTION WAS MADE BY Trustee Robbins and second by Trustee Ninmann to pay the bills presented. All Members present – aye – motion carried.

Financial Report from May – A MOTION WAS MADE BY Trustee Miller and second by Trustee Ninmann to accept the Financial Report as presented and is subject to usual audit and discovery. All members present – aye -motion carried.

PRESIDENT’S REPORT – An exit interview will be set up to meet with Zack Fredricksen on Thursday, June 21st at 6:00 PM. President Sloten attended the VFW Memorial Day program was said it was an excellent program.

ANY OTHER BUSINESS

Set date for Finance Committee meeting – A Finance meeting will be scheduled for Monday, July 16th at 6:00 PM.

Review 2018 Budget meeting schedule - A schedule was provided as a guide for the Board. Trustee Robbins attended a WHEDA meeting.

The Clerks participated in a webinar for Revolving Loan Program. The State has sent a proposal to HUD to close the program. If approved, we would have two years to return all funds to the State. The existing loans would either be sent to the state for the remainder of their term or the Village could “buy out” and the funds from payments would come back to the Village as de-federalized. A decision is hoped to be reached in October 2018.

The FR Fire Dept would like to speak to the Board at the next meeting. They are thinking of holding a concert-band next year. They would like to do it in the Village Park.

The Clerk received a Thank You from Corrine Waterworth, the 2018 graduate recipient of the Brayton Scholarship award.

A YTD profit/Loss report was provided to the Board.

ADJOURNMENT – A MOTION WAS MADE BY Trustee Birr and second by Trustee Miller to adjourn. All Members present – aye – motion carried. Meeting adjourned @ 9:00 PM.

Marie Abegglen